

**MAYOR AND COUNCIL  
REORGANIZATION MEETING  
JANUARY 03, 2007**

Mayor O'Neil called the meeting to order at 7:00 p.m.

Mayor O'Neil asked Cub Scout Stockton to lead the Pledge of Allegiance. After the Pledge, Mayor O'Neil presents young Mr. Stockton with a Plaque.

The Clerk made the following statement: Per P.L. 1975, Chapter 231, notice is hereby given that this is a Regular Meeting of the Mayor and Council of the Borough of Highlands. All requirements have been met and notice has been posted on the public bulletin board and transmitted to the Asbury Park Press, the Courier and the Two Rivers Times.

Mayor O'Neil asks the Clerk to call the roll:

**ROLL CALL:**

**PRESENT: Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O'Neil**

**ABSENT: None**

**ALSO PRESENT: Nina Light Flannery, Borough Clerk; Dominick M. Manco, Borough Attorney; Stephen Pfeffer, CFO; Robert Bucco and Dale Leubner, Borough Engineers**

Mayor O'Neil will deliver his message at a time later in the meeting.

Mayor O'Neil administers the Oath of Office to John Urbanski.

Mayor O'Neil administers the Oath of Office to William C. Caizza.

Mayor O'Neil administers the Oath of Office to Fire Chief William Kane.

Mayor O'Neil offered the following Resolution and moved on its adoption:

**R-07-01  
RESOLUTION APPOINTING  
BOROUGH ATTORNEY**

**WHEREAS**, there exists the need for professional legal services in the Borough of Highlands, and funds are or will be available for this purpose; and

**WHEREAS**, the Mayor has offered the name of **Dominick C. Manco, Esq.**, for appointment to the position of Borough Attorney for calendar year 2007; and

**WHEREAS**, the Local Public Contract Law, (N.J.S.A. 40A:11-5 [1] [a]) requires that the resolution awarding the contract state the supporting reasons and be printed in a newspaper of general circulation not more than ten days after passage of the resolution;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Highlands that Dominick M. Manco, Esq. be appointed Borough Attorney for the term of one year expiring December 31, 2007, such person being appointed is a member of a recognized profession; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be published in an official newspaper of the Borough within ten days of its passage.

Seconded by Mr. Caizza and adopted on the following roll call vote:

**ROLL CALL:**

**AYES: Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O'Neil**

**NAYES: None**

**ABSENT: None**

**ABSTAIN: None**

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Mayor O'Neil offered the following resolution and moved its adoption:

**R-07-02  
RESOLUTION  
APPOINTING COUNCIL PRESIDENT**

**BE IT RESOLVED** that **Frank Nolan** be appointed Council President for the one (1) year term to expire December 31, 2007.

Seconded by Miss Thomas and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O'Neil  
**NAYES:** None  
**ABSENT:** None  
**ABSTAIN:** None

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Mayor O'Neil offered the following Resolution and moved its adoption:

**R-07-03  
RESOLUTION APPOINTING MUNICIPAL COURT JUDGE**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Highlands that the Honorable Peter Locascio, Esq. be and hereby is appointed municipal Court Judge for the 3-year term to expire December 31, 2009.

Seconded by Mr. Caizza and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O'Neil  
**NAYES:** None  
**ABSENT:** None  
**ABSTAIN:** None

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Mayor O'Neil offered the following Resolution and moved on its adoption:

**R-07-04  
RESOLUTION  
APPOINTING BOROUGH PROSECUTOR**

**WHEREAS**, there exists the need for professional legal services for the Borough of Highlands; and

**WHEREAS**, Local Public Contracts Law, NJSA 40A:11-1 et seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be printed in a newspaper of general circulation not more than ten days after passage of the resolution;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Highlands as follows:

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1. James Butler, Esq. is hereby appointed Prosecutor of the Borough of Highlands for the one (1) year term to expire December 31, 2007.

2. The appointment is made without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession.

3. A copy of this Resolution shall be placed on file with the Clerk of the Borough of Highlands.

4. The Borough Clerk is hereby directed to publish a public notice of this award as required by law.

**BE IT FURTHER RESOLVED** that a copy of this resolution be published in an official newspaper of the Borough within ten days of its passage.

Seconded by Mr. Nolan and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O'Neil

**NAYES:** None

**ABSENT:** None

**ABSTAIN:** None

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Mayor O'Neil offered the following resolution and moved its adoption:

**R-07-05  
RESOLUTION  
APPOINTING ALTERNATE BOROUGH PROSECUTOR**

**WHEREAS**, there exists the need for professional services for the Borough of Highlands; and

**WHEREAS**, Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) requires that the resolution awarding the contract state the supporting reasons and be printed in a newspaper of general circulation not more than ten (10) days after passage of the resolution;

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Highlands that Steven Rubin, Esq. be appointed Alternate Borough Prosecutor for the one (1) year term to expire December 31, 2007.

**BE IT FURTHER RESOLVED** that a copy of this resolution be published in the Courier within ten (10) days of its passage.

Seconded by Mr. Nolan and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O'Neil

**NAYES:** None

**ABSENT:** None

**ABSTAIN:** None

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Mayor O'Neil offered the following resolution and moved its adoption:

**R-07-06  
RESOLUTION  
AUTHORIZING APPOINTMENT OF MUNICIPAL PUBLIC DEFENDER**

**WHEREAS**, the Borough of Highlands is in need of a Municipal Public Defender pursuant to Public Law 1997 C.256; and

**WHEREAS**, pursuant to Ordinance 98-02 the Municipal Public Defender shall be paid an annual salary of not less than \$1,500.00, which shall be apportioned pro rata for the portion of the year in which the Public Defender serves; and

**WHEREAS**, the Municipal Public Defender shall only be required to attend Court when his clients are listed on the calendar; and

**WHEREAS**, Local Public Contracts Law, NJSA 40A:11-1 et seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be printed in a newspaper of general circulation not more than ten days after passage of the resolution;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Highlands as follows:

1. Thomas Smith, III, Esq. is hereby appointed Public Defender for the (1) one year term to expire December 31, 2007.
2. The appointment is made without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, NJSA 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this Resolution shall be placed on file with the Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish a public notice of this award as required by law.

**BE IT FURTHER RESOLVED** that a copy of this resolution be published in an official newspaper of the Borough within ten days of its passage.

Seconded by Miss Thomas and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O'Neil  
**NAYES:** None  
**ABSENT:** None  
**ABSTAIN:** None

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Mayor O'Neil offered the following Resolution and moved its adoption:

**R-07-07  
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN  
CONTRACT FOR PROFESSIONAL ENGINEERING and FLOOD PLAIN  
REVIEW SERVICES and APPOINTING BOROUGH ENGINEER**

**WHEREAS**, the Borough of Highlands has a need for professional engineering and flood plain review services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

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**WHEREAS**, such professional engineering and flood plain review services can only be provided by licensed professionals and Robert Bucco, P.E. of the firm T&M Associates, Inc., 11 Tindall Road, Middletown, N.J. 07748 is so recognized; and

**WHEREAS**, the Municipal Clerk has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, T&M Associates has completed and submitted a Business Entity Disclosure Certification which certifies that T&M Associates has not made any reportable contributions to a political or candidate committee in the Borough of Highlands in the previous one year (reportable contributions made prior to January 1, 2006 are not considered for the purposes of determining whether a contractor is prohibited from being awarded a contract), and that the contract will prohibit T&M Associates, Inc. from making any reportable contributions through the term of the contract, and

**WHEREAS** T&M Associates, Inc. has completed and submitted a Political Contribution Disclosure form in accordance with P.L. 2005, c 271; and

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Highlands as follows:

1. Robert Bucco, P.E. of T&M Associates is hereby retained to provide professional engineering services as described above.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of the Resolution as well as the contract shall be placed on file with the Borough Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish notice of this award as required by law.

Seconded by Mr. Nolan and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O'Neil  
**NAYES:** None  
**ABSENT:** None  
**ABSTAIN:** None

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Mr. Caizza offered the following resolution and moved for its adoption:

**R-07-08  
RESOLUTION APPOINTING MEMBERS OF THE ZONING BOARD OF  
ADJUSTMENT**

**BE IT RESOLVED** by the Governing Body of the Borough of Highlands that the following appointments be and are hereby confirmed to the Zoning Board of Adjustment:

- |    |               |  |
|----|---------------|--|
| 1. | Peter Mullen  | Regular Member for a 4 year term to expire December 31, 2010 |
| 2. | David Mintzer | Regular Member for a 4 year term to expire December 31, 2010 |

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4. Joseph Anthony Alternate #1 Member for a 2 year  
Term to expire December 31, 2008

Seconded by Mr. Urbanski and adopted on the following roll call vote:

**ROLL CALL:**

**AYES: Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O'Neil**  
**NAYES: None**  
**ABSENT: None**  
**ABSTAIN: None**

Mayor O'Neil offered the following resolution and moved for its adoption:

**R-07-08A  
RESOLUTION APPOINTING MEMBERS OF THE ZONING BOARD OF  
ADJUSTMENT**

**BE IT RESOLVED** by the Governing Body of the Borough of Highlands that the following appointments be and are hereby confirmed to the Zoning Board of Adjustment:

1. James Foxx Regular Member for a 4 year term to  
expire December 31, 2010
2. Ryan Britton Alternate #2 for the Unexpired term  
of Joseph Anthony to expire  
12/31/07

Seconded by Mr. Nolan and adopted on the following roll call vote:

**ROLL CALL:**

**AYES: Mr. Nolan, Miss Thomas, Mayor O'Neil**  
**NAYES: Mr. Caizza, Mr. Urbanski**  
**ABSENT: None**  
**ABSTAIN: None**

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Mayor O'Neil offered the following Resolution and moved its adoption:

**R-07-09  
RESOLUTION APPOINTING COUNCIL REPRESENTATIVE  
TO THE HIGHLANDS PLANNING BOARD**

**BE IT RESOLVED** by the Governing Body of the Borough of Highlands that the following appointment be and is hereby confirmed to the Highlands Planning Board:

1. Frank Nolan Borough Council Representative for  
a (1) year term to expire 12/31/2007

Seconded by Miss Thomas and adopted on the following roll call vote:

**ROLL CALL:**

**AYES: Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O'Neil**  
**NAYES: None**  
**ABSENT: None**  
**ABSTAIN: None**

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Mr. Nolan offered the following resolution and moved its adoption:

**R-07-10  
RESOLUTION APPOINTING  
COMMUNITY DEVELOPMENT REPRESENTATIVES**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Highlands that Timothy Hill be appointed Community Development Representative for the Borough of Highlands for the term to expire December 31, 2007.

**BE IT FURTHER RESOLVED** that Councilwoman Nancy Thomas be appointed Alternate Community Development Representative for the Borough of Highlands for the term to expire December 31, 2007.

Seconded by Mayor O'Neil and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O'Neil

**NAYES:** None

**ABSENT:** None

**ABSTAIN:** None

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**THIS RESOLUTION WILL BE RETURNED TO THE TABLE ON 1/17/07**

Mr. Nolan offered the following resolution and moved its adoption:

**R-07-11  
RESOLUTION  
APPOINTING JUVENILE OFFICER**

**BE IT RESOLVED** by the Governing Body of the Borough of Highlands that Officer Robert Burton is hereby appointed Juvenile Officer for the one (1) year term to expire December 31, 2007.

**BE IT FURTHER RESOLVED** that compensation for said position shall be as set forth in the Municipal Salary Ordinance.

Seconded by Miss Thomas and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O'Neil

**NAYES:** None

**ABSENT:** None

**ABSTAIN:** None

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Mayor O'Neil offered the following resolution and moved its adoption:

**R-07-12  
RESOLUTION APPOINTING BACK-UP COURT ADMINISTRATOR**

**BE IT RESOLVED** by the Governing Body of the Borough of Highlands that Joan Brink be appointed Back-up Court Administrator for the one (1) year term to expire December 31, 2007.

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**BE IT FURTHER RESOLVED** that said position shall be compensated at the rate of \$20.00/hour.

Seconded by Mr. Nolan and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O'Neil  
**NAYES:** None  
**ABSENT:** None  
**ABSTAIN:** None

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Mr. Urbanski offered the following resolution and moved its adoption:

**R-07-13  
RESOLUTION  
APPOINTING CLEAN COMMUNITIES COORDINATOR**

**BE IT RESOLVED** by the Governing Body of the Borough of Highlands that Rebecca Kane be and hereby is appointed Clean Communities Coordinator for the one (1) year term to expire December 31, 2007.

Seconded by Mr. Caizza and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mr. Caizza, Mr. Urbanski  
**NAYES:** Mr. Nolan, Miss Thomas, Mayor O'Neil  
**ABSENT:** None  
**ABSTAIN:** None

**Motion does not carry.**

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Mr. Urbanski offered the following resolution and moved its adoption:

**R-07-13A  
RESOLUTION  
APPOINTING CLEAN COMMUNITIES COORDINATOR**

**BE IT RESOLVED** by the Governing Body of the Borough of Highlands that Nancy Thomas be and hereby is appointed Clean Communities Coordinator for the one (1) year term to expire December 31, 2007.

Seconded by Mr. Caizza and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mr. Nolan, Miss Thomas, Mayor O'Neil  
**NAYES:** Mr. Caizza, Mr. Urbanski  
**ABSENT:** None  
**ABSTAIN:** None

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Mr. Nolan offered the following resolution and moved its adoption:

**R-07-14  
RESOLUTION APPOINTING  
SPECIAL POLICE OFFICERS**

**WHEREAS**, the Borough of Highlands, being a resort community, from time-to-time has the need to employ Special Police Officers; and



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**WHEREAS**, the Chief of Police has made recommendations to the Governing Body regarding appointment of said officers;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Highlands that the following persons be and hereby are appointed Special Officers of the Borough of Highlands for the term to expire December 31, 2007:

Diane Alvator, Highlands	-	Special Officer Class I
Todd R. Gardiner, Tinton Falls	-	Special Officer Class II
Peter Tortorell, Jr. Keyport	-	Special Officer Class II
Ramon Comacho, Long Branch	-	Special Officer Class II

Seconded by Mayor O'Neil and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O'Neil  
**NAYES:** None  
**ABSENT:** None  
**ABSTAIN:** None

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Council holds the appointment of the Finance Committee Chair (R-07-15) until the next meeting.

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Mayor O'Neil offered the following resolution and moved its adoption:

**R-07-16  
RESOLUTION APPOINTING  
TAX SEARCH AND ASSESSMENT SEARCH OFFICERS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Highlands that the following appointments be made for the terms to expire December 31, 2007:

Tax Search Officer	-	Mary Ann Lawson
Assessment Search Officer	-	Carolyn Cummins

**BE IT FURTHER RESOLVED** that compensation for said position be as set forth in the annual salary ordinance.

**BE IT FURTHER RESOLVED** that Nina Light Flannery, Borough Clerk be appointed Alternate Assessment Search Officer (at no additional salary).

Seconded by Mr. Caizza adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O'Neil  
**NAYES:** None  
**ABSENT:** None  
**ABSTAIN:** None

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Mr. Caizza offered the following Resolution and moved on its adoption:

**R-07-17  
RESOLUTION APPOINTING FIRE POLICE**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Highlands that the following persons be and hereby are appointed Fire Police for the year 2007:

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Chief – Edward Sulkowski  
Andrew Daino  
Jack Card  
Ozzie Sickles  
Charles Roemmele  
Wayne Occhipinti  
Douglas Ziegler  
Stanley Pape

Seconded by Mr. Nolan and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O’Neil  
**NAYES:** None  
**ABSENT:** None  
**ABSTAIN:** None

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Mr. Nolan offered the following Resolution and moved its adoption:

**R-07-18  
RESOLUTION APPOINTING MEMBERS  
OF THE HIGHLANDS BUSINESS PARTNERSHIP**

**WHEREAS**, Borough Ordinance 17-7(a) provides that members of the Board of Directors of the Highlands Business Partnership shall include a member of the Governing Body selected by the Governing Body, a member of the Planning Board selected by the Governing Body; and

**WHEREAS**, these members serve at the pleasure of the appointing authority; and

**WHEREAS**, the appointing authority (Governing Body) desires to make new appointments at this time;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Highlands that the following persons shall and hereby are appointed as to the Highlands Business Partnership:

Governing Body Representative: **Nancy Thomas, Councilwoman**  
Planning Board Representative: **Frank Nolan, Councilman\_**

; and

**BE IT FURTHER RESOLVED** that the above appointments shall be effective immediately and shall serve until replaced by the Governing Body of the Borough of Highlands.

Seconded by Mayor O’Neil and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O’Neil  
**NAYES:** None  
**ABSENT:** None  
**ABSTAIN:** None

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Mr. Nolan offered the following resolution and moved it’s adoption:

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R-07-19  
RESOLUTION DESIGNATING OFFICIAL  
NEWSPAPERS OF THE BOROUGH OF HIGHLANDS**

**WHEREAS**, the Borough of Highlands is required to designate the official newspapers of the Borough;

**NOW, THEREFORE, BE IT RESOLVED** the official newspapers of the Borough shall be and hereby are designated as:

THE COURIER  
THE ASBURY PARK PRESS  
THE TWO RIVER TIMES

Seconded by Mr. Urbanski and adopted on the following Roll Call Vote:

**ROLL CALL:**

**AYES:** Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O'Neil  
**NAYES:** None  
**ABSENT:** None  
**ABSTAIN:** None

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Mr. Caizza offered the following Resolution and moved its adoption:

**R-07-20  
RESOLUTION SETTING THE SCHEDULE FOR REGULAR AND WORKSHOP  
MEETINGS OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF HIGHLANDS FOR THE CALENDAR YEAR 2007**

**BE IT RESOLVED** by the Governing Body of the Borough of Highlands that the following schedule is hereby designed as the official Meeting Calendar of the Governing Body for the year 2007 . The official meeting days shall be the first and third (unless otherwise noted). All Meetings will be considered Regular Meetings:

**DATE**

January 3, 2007	January 17, 2007
February 7, 2007	February 21, 2007
March 7, 2007	March 21, 2007
April 4, 2007	April 18, 2007
May 2, 2007	May 16, 2007
June 6, 2007	June 20, 2007
No July Workshop	July 18, 2007
No August Workshop	August 15, 2007
September 5, 2007	September 19, 2007
October 3, 2007	October 17, 2007
No November Workshop	November 7, 2007
December 5, 2007	December 19, 2007

**BE IT FURTHER RESOLVED** that all meetings will be held at the Highlands Municipal Building, Council Chambers, 171 Bay Avenue, Highlands, NJ at 7:00 p.m. for Executive Session and at 8:00 p.m. for Business Meetings; and

**BE IT FURTHER RESOLVED** that all Meetings shall have a General Public Portion as required by law.

Seconded by Mayor O'Neil and adopted on the following roll call vote:

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**ROLL CALL:**

**AYES:** Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O'Neil  
**NAYES:** None  
**ABSENT:** None  
**ABSTAIN:** None

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**MAYOR O'NEIL MADE THE FOLLOWING APPOINTMENTS:**

<b>Committees of the Council:</b>	Building/Housing	Mr. Caizza
	Parks/Recreation	Miss Thomas
	DPW	Mr. Urbanski
	Public Safety	Mr. Nolan

**Planning Board:** 4 year term to expire 12/31/2010 - Peter Mullen  
2 year term to expire 12/31/2008 - Edward Harrison

**Housing Authority:** 5 year term to expire 11/30/2011 - Arnie Foug

**Shade Tree Comm:** 1 year term to expire 12/31/2007 - Nancy Thomas  
1 year term to expire 12/31/2007 - James Foxx

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Council moves to the Regular Business portion of the meeting:

**Resolutions:**

Mr. Caizza offered the following Payment of Bills and moved on its approval for payment:

**RECAP OF PAYMENT OF BILLS**

**01/03/07**

<b>CURRENT:</b>		\$	139,007.73
Payroll	(12/30/06)	\$	118,436.90
<b>Manual Checks</b>		\$	<b>90,849.87</b>
<b>Voided Checks</b>		\$	
<b>SEWER ACCOUNT:</b>		\$	22,294.31
Payroll	(12/30/06)	\$	6,173.53
Manual Checks		\$	93,151.56
Voided Checks		\$	
<b>CAPITAL/GENERAL</b>		\$	69.00
<b>CAPITAL-MANUAL CHECKS</b>		\$	
Voided Checks		\$	
<b>TRUST FUND</b>		\$	1,290.86
Payroll		\$	Manual Checks
		\$	
Voided Checks		\$	
<b>UNEMPLOYMENT ACCT-MANUALS</b>		\$	
<b>DOG FUND</b>		\$	

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<b>GRANT FUND</b>	\$	
Payroll	\$	
Manual Checks	\$	
Voided Checks	\$	-6,394.78
<b>DEVELOPER'S TRUST</b>	\$	
<b>Manual Checks</b>		\$
Voided Checks	\$	

**THE COMPLETE PAYMENT OF BILLS IS AVAILABLE IN  
THE CLERK'S OFFICE FOR ANYONE THAT WISHES TO REVIEW THE  
LIST.**

**BOROUGH OF HIGHLANDS**

Supplemental Bill List for January 3, 2007

M & R Mechanical	Firehouse #20	\$ 96,879.13
Melo Contractors	Improvements to Court Area & Bathroom	5,695.00
Total Supplemental Bill List		<u>\$ 102,574.13</u>

Seconded by Mr. Nolan and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O'Neil  
**NAYES:** None  
**ABSENT:** None  
**ABSTAIN:** None

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The Borough Clerk read the following Resolution:

Mr. Caizza offered the following Resolution and moved its adoption:

**R-07-21  
DECLARING AN EMERGENT CONDITION AND AUTHORIZATION TO  
OBTAIN CONTRACTS WITHOUT PUBLIC BIDDING PURSUANT TO THE  
PROVISIONS OF N.J.S.A. 40A:11-6  
BAY AVENUE SANITARY SEWER BREAK**

**WHEREAS**, per the January 3, 2007 letter prepared by the Borough Engineer, Robert Bucco of T & M Associates there is an emergent condition with respect to the Sewer Main at the corner of Bay Avenue and Jackson Street; and

**WHEREAS**, provisions of N.J.S.A. 40A:11-6 permit the Borough to award contracts without public bidding or quotes when an emergency affecting the health, welfare and safety of the public requires the immediate performance of services; and

**WHEREAS**, Robert Bucco, Borough Engineer, has declared this situation an emergency condition affecting the health and safety of the public;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Highlands that authorization be and is hereby given to T&M Associates, to proceed with obtaining contractors to make the emergency repairs without public bidding pursuant to the provisions of N.J.S.A. 40A:11-6 and in compliance with N.J.S.A. 19:44A-20.12.

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Seconded by Mr. Nolan and adopted on the following roll call vote:

**ROLL CALL:**

**AYES: Mr. Nolan, Miss Thomas, Mr. Caizza, Mr. Urbanski, Mayor O'Neil**

**NAYES: None**

**ABSENT: None**

**ABSTAIN:None**

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Mayor O'Neil opened the meeting to the public:

Lori Dibble

Paradise Park – asks about the appointments to the MAC that were made at the December 20, 2006 meeting. She understands that Mr. James Bollerman was appointed to the MAC. She has spoken with the MAC chairman and has learned that there is no limit to the number of persons that can be appointed and suggests that some residential volunteers such as herself or Mr. Chris Francy be appointed.

Council takes this under advisement.

Dolores Francy

36 Fifth Street – requests that the engineer report on the projects underway. Specifically, the Fire House and the Community Center.

Mr. Bucco and Mr. Dale Leubner reports on the status of the construction of the Fire House being that the project is approximately 75 days behind schedule and that the contractor is under penalties for delay. The Community Center remodel is nearing completion and is just waiting for completing for items on the punch list and it will be concluded. The center is up and running and open to the public.

Chris Francy

36 Fifth Street – asks for a report on the status of the Valley Street pump.

Mr. Leubner gives the Council a report on the arrival of the pump and status of the installation of the pump house. He expects the pump can be installed upon completion of the pump house in about 6 weeks.

Lori Dibble asks if the Zoning Ordinance will be brought back to the table soon.

There being no further questions from the public, Mayor O'Neil closes public portion and offers a motion to adjourn.

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Nina Light Flannery, Borough Clerk